24 Hour Access Policy

* Current Wesleyan faculty, students and staff will have 24-hour access to the 1st floor and 2nd floor lounge of Willet Library.
* The main doors and all access doors to the 2nd and 3rd floors will be locked at 10:00 pm. You may access the 2nd floor lounge via the main stairwell. Access to study carrels and all print library resources will not be granted after 10:00 pm.
* Access to the 1st floor may be obtained through the back entrance near Candler. You will be required to have your Wesleyan ID and **an access sticker**. Library staff will give you a sticker during regular library hours. **Replacement stickers will be $5.00**.
	+ You may be asked to show your ID to a Wesleyan College staff member or Campus Police.
	+ Do not allow other students to use your ID.
	+ Students **CANNOT,** under any circumstances, allow any non-Wesleyan student access to the library after posted hours.
	+ Do not prop open any access doors.
	+ Do not help a student without an id to access the building.
* The 24-hour area is not to be used for sleeping or as a storage space for excessive personal belongings.
* Please refrain from using offices, the circulation desk, reference desk and all Academic Resource Center offices.
* Respect other library users and make an effort to be quiet.
* Cell phones should be placed on silent upon entering the building. Calls should be taken quietly and moved immediately to the back stairwells or outside.
* You may have beverages with a lid on the 1st floor. All other food and beverages must be consumed in the 2nd floor lounge.
	+ A refrigerator has been provided in the 2nd floor lounge. Any items in the refrigerator without a name or date will be removed. Any food left longer than a week will be removed.
* Food delivery inside the building is not permitted after 10:00 pm. Please receive your orders outside; do not allow entry to delivery personnel.
* Please help keep our library clean by disposing of trash/recyclables in the proper bins.